

Process flow for Recognition of Structures

The process flow was derived from the Directive: Recognition of Student Organisation and Structures. The purpose of this document is to clarify and simplify the recognition process.

Steps to be follow:

1. NSRC to issue an invite to student structures to apply for recognition through the Secretariat office
2. Structures prepare to submit application which are in line to Section 9.1 of Recognition of Student Organisations.
3. Application to NSRC Secretariat office:
 - Structures send their application to the regional Secretary and Regional Education and Training officer
 - Regional Secretary and Regional Education and Training officer compile all received applications, send them to the NSRC Secretariat Office and Copy the National Education and Training officer
4. NSRC Secretariat Office with the assistance of the National Education and Training officer compile all the applications received in preparation for NSRC meeting
5. NSRC meet to review the applications and forward recommendation to the Deputy Director Student Development
6. Deputy Director Student Development communicate the outcomes of recognition to the structures
7. In a case where a structure is not satisfied with the outcomes with reason(s) provided, the structure may write to Dean of Students to appeal the outcomes.

